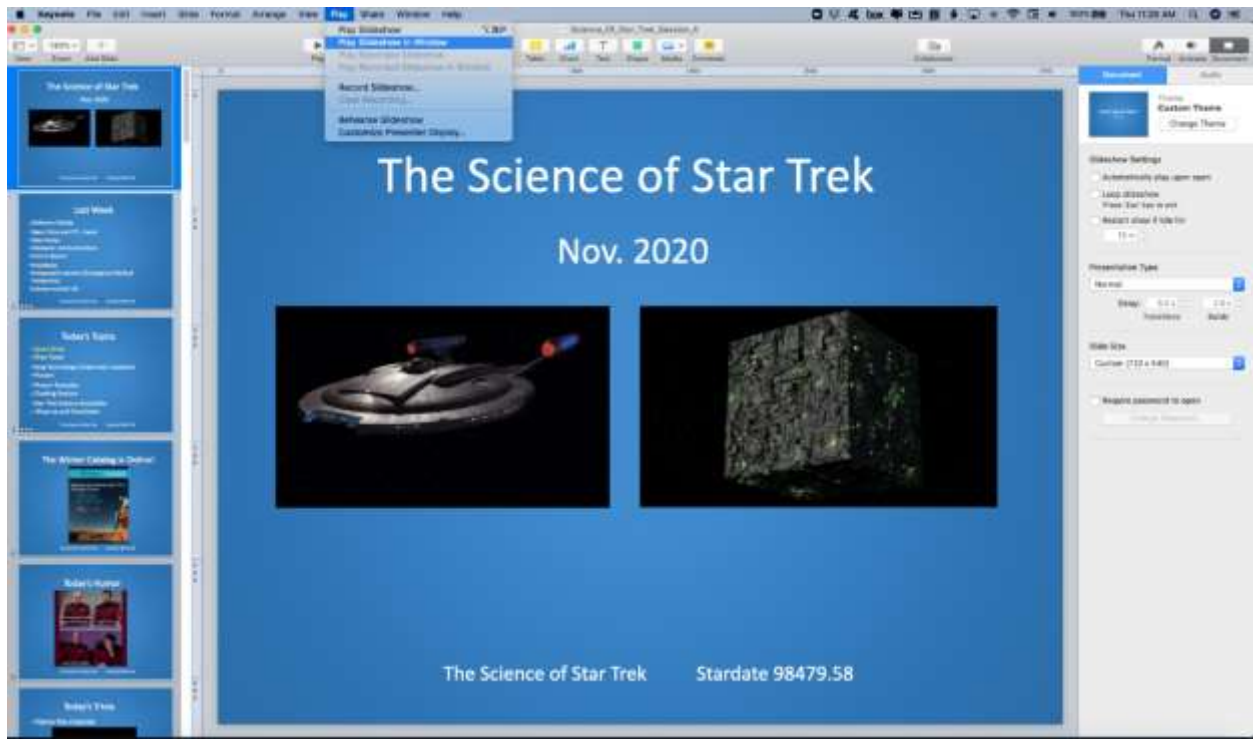


Running A Keynote Presentation in Zoom

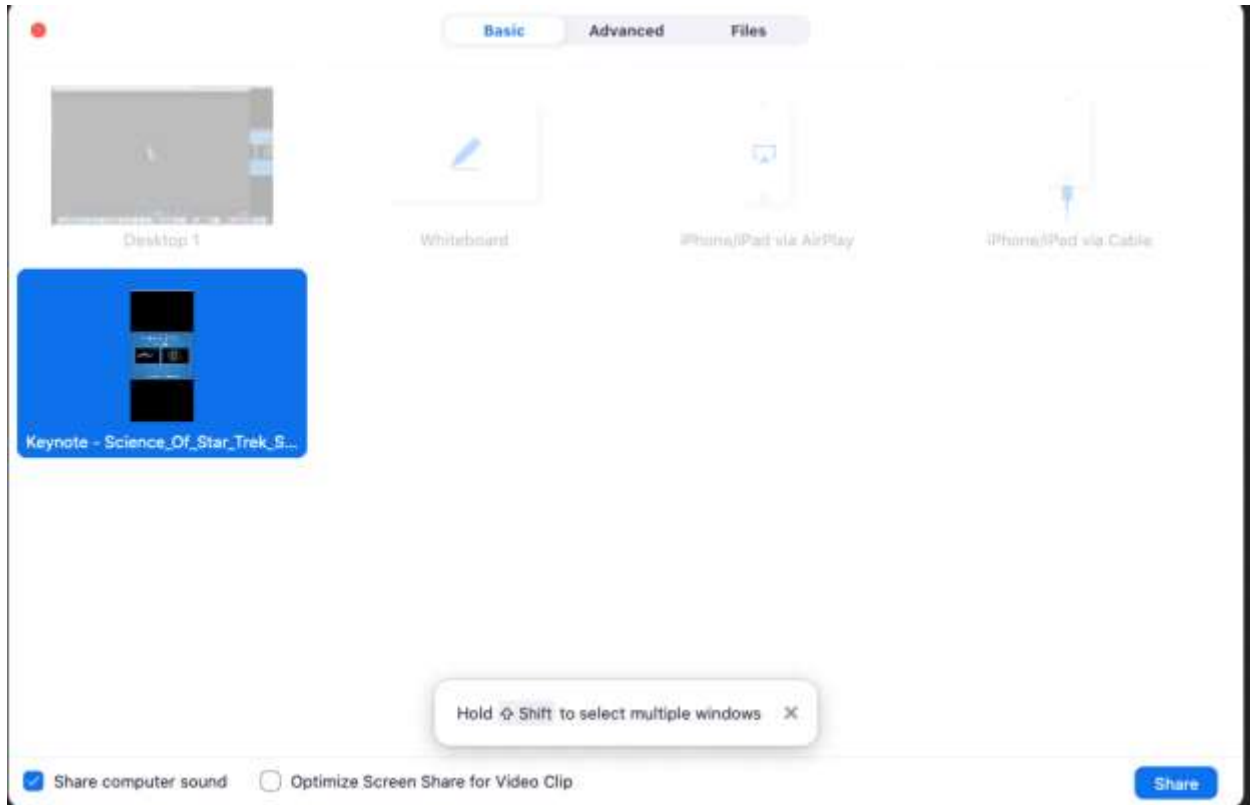
1. Open your presentation in Keynote and click “Play Slideshow in Window. Note: If you don’t see that option, you have an old version of Keynote and should update it.



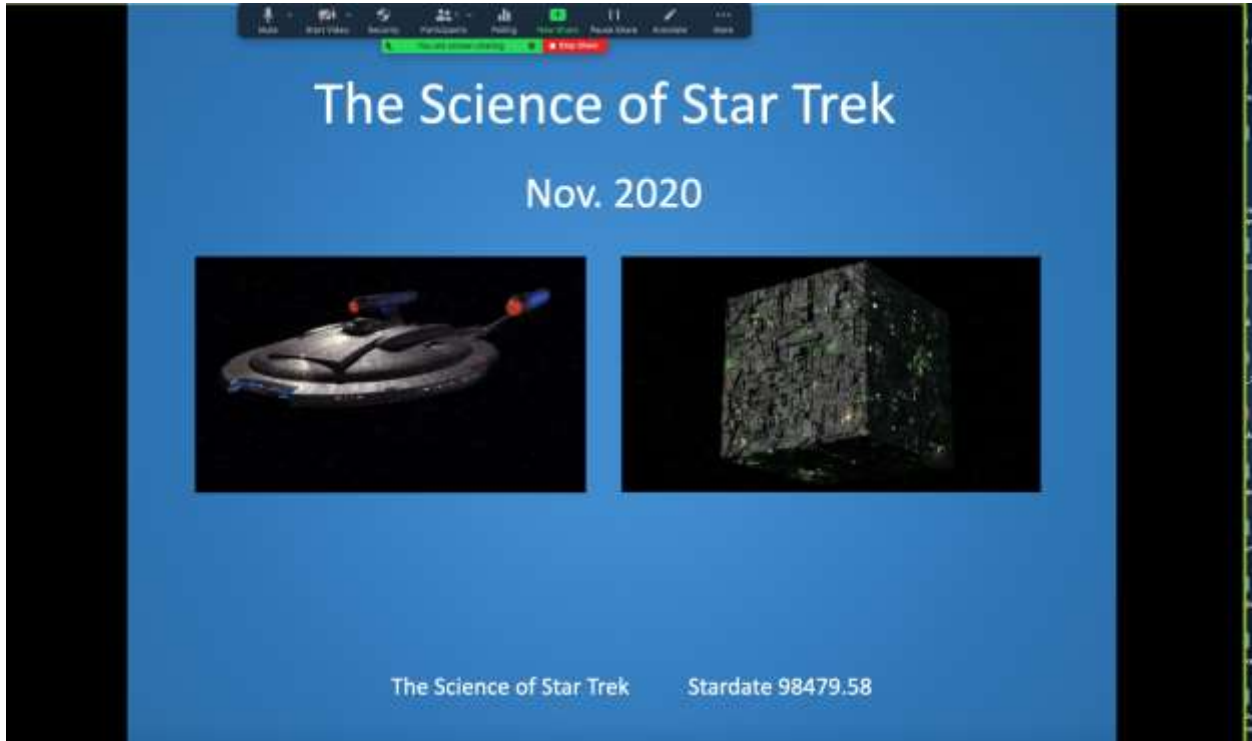
2. Now you can resize your presentation and/or drag it off to a corner of the screen. This is not essential, only if you want to have a clear screen for Zoom. Otherwise Zoom will open on top of your presentation, which is OK.



3. Start your Zoom session and click “Share Screen” at the bottom of the screen. Then select your Keynote presentation from the popup. Make sure to select “share computer sound”. It’s the checkbox at the bottom left of the popup. Now click share at the bottom right of the popup (blue button).



4. Now maximize your Keynote presentation and drag it back into position if you moved it. You should be all set. Note that the Zoom controls are now at the top of the screen.



Bruce Gobioff
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